



Dedham Parish Council
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**Minutes of the meeting of Dedham Parish Council on
Monday 10th January 2022 at 6:30pm**

Present: Cllr Smith, Cllr Neville, Cllr Beeton, Cllr Fletcher, Cllr Harrison, Cllr Mole, Cllr Williams
Colchester Borough Council (CBC) Cllr Chapman
Clerk Carol Harbach

1. Welcome by the Chairman

Cllr Smith welcomed Councillors and members of the public to the meeting.

2. Apologies for absence

Acceptance of Apologies

Apologies were received from Cllr James, Cllr Haines.

3. Declaration of Interest.

Councillors to declare any disclosable pecuniary interests relevant to this agenda.

Note; Interests may also be declared at any point in the meeting where they become apparent.

Cllr Fletcher declared an interest in the Therapy Farm item.

4. Minutes

Acceptance of minutes of the Meeting of 6th December 2021

These were agreed to be an accurate and true copy.

Proposed Cllr Neville and seconded Cllr Harrison.

5. Matters arising from the last meeting 6th December 2021

License boat services – later on agenda.

Information in moving money to other bank accounts - Cllr Mole under working group ongoing

Information regarding Waste bins - Cllr Mole under working group ongoing

Discussion with West Bergholt - devolve funds update Cllr Neville under working group later on agenda.

Remote meetings - Clerk

Answer was received back from EALC and circulated to Cllrs who then had another question which was raised but has not been replied to as yet- ongoing

No requests for transportation to meeting to date.

Email circulation - reduced by Clerk completed and discharged

Gateway and village signs - ongoing

Update on legal requirements for Sports club - Cllr Smith under working group on agenda

Meeting with NEPP update - Cllr Smith under working group on agenda

Architect drawings for Royal Square - update Cllr Smith under working group

Drift project update - Cllr Smith under working group later on agenda

Camera for speed watch group - has been purchased and invoice received completed and discharged.

6. Have Your Say and visitors reports (CBC and County Councillors)

Questions may not be answered at this meeting but may go on to the next agenda.
Maximum of 3 minutes per person/group to make representations to the Parish Council, to a total of 15 minute.

Residents from Boxhouse Lane attended the meeting and raised concerns regarding the building works at the site of Newfoundland Lodge.
The site had been visited previously by Cllr Smith and Cllr Harrison.
The planning enforcement officer had been contacted and the officer had issued an enforcement order regarding working at the weekends.
There are still problems with mud on the road, HGV vehicles who cannot turn round or get through and this is restricting access to other residents, verge damage, lighting and cameras looking into other properties. It was recommended that the Highways problems be taken up with the Highways department. Any contact with the contractors is still very volatile and people are now being threatened when asking questions regarding the site. The council will contact the police and the planning officer on their behalf.
The residents then left the meeting.

Report from Cllr Nigel Chapman, Ward Councillor

Cllr Chapman spoke about the Boxted bridge replacement and the support group who are contacting surrounding villages also for support.

Cllr Chapman is part of the ANOB and will be contacting ECC in that capacity on behalf of the ANOB and supporting the group working for this bridge under planning requirements as this is in the middle of the ANOB site.

If the bridge is increased to two lanes it may well become a "rat run" through the village.

The Chair asked the councillors if they were happy to send a letter of support for the group to ECC which they agreed they were. Cllr Mole proposed and Cllr Beeton seconded all agreed.

A number of councillors have been contacted by the support group and the issues and concerns are generally understood.

Cllr Neville will draft a letter for agreement and circulate this so it can get to ECC planning before the 28th January 2022.

With regard to the Ardleigh Interchange Cllr Chapman had sent a letter to Sir Bernard Jenkin regarding the impact this area would have in both councils (Tendring and Colchester) and requested that Highways took these things into account.

7. To receive a summary report from each working group with recommendations for decisions where appropriate.

7.1 Group 1 – Finance, Standards and Procedures, Cllr Harrison

7.1a) To approve expenditure circulated by Finance group on finance document appendix.

The expenditure for this month had been circulated with the invoices and were agreed.

Cllr Harrison proposed these payment and Cllr Mole seconded all agreed. The cheques were signed by both Cllrs.

The expenditure is as follows;

Dedham PCC – Duchy Barn hire	£80.00
Clerk Salary	£410.00
Mr. S. Redmond – speed watch camera	£131.88
Bens Gutters – Gutter cleaning at pavilion	£ 90.00
Essex Association of Local Councils – course	£ 84.00
Adler Business Systems – stationery	£ 39.13
Adler Business Systems – stationery	£ 15.18
J.F. Tree Surgery Ltd – tree survey	£ 216.00
C. Harbach – reimbursement for postage stamps	£ 7.92
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Total £1,105.49

7.1b) To agree to accept the proposed budget and precept circulated to councillors

The group had previously met and produced the draft that had been circulated for both the budget and precept for tonight's meeting.

Cllr Harrison talked through the budget in detail and explained the proposed capital funding. There was an additional item for a village warden which had been previously advertised, with capital projects for the Jubilee event, Royal Square, Village VAS signs, village road signs and gateways, enhancement to play area, new rubbish bins and a new bridge to the therapy farm.

It was noted by the council that they need to reduce the reserves held by the council in a way that was in the best interest of the village.

Any agreed budget tonight would be reviewed on a three-monthly basis by the group.

Questions were answered by Cllr Harrison and Cllr Mole.

This draft budget was then proposed by Cllr Harrison and seconded by Cllr Mole.

All councillors agreed.

It was also noted that this precept was in line with the precept set last year and had was in line with the increase of the budget set by CBC this year.

A summary report will be produced by Cllr Harrison to make it easier to read when this is added to the website for residents. Action Cllr Harrison.

Clerk to send precept requirement to CBC. Action Clerk.

7.2 Group 2 – Infrastructure and Asset Maintenance, Cllr Mole

7.2a) Discussion and agreement of proposed new litter bins.

The new litter bins had been previously discussed and Cllr Mole explained that these would be black and gold and could have the DPC name/logo on them if required.

The cost of these would be around £10,000 and Cllr Mole will send around a photo so Councillors can see what they look like.

Proposed Cllr Mole seconded Cllr Neville all agreed.

7.2b) Replacement of memorial trees/tulip tree and Queen Jubilee tree plus plaque's

Three memorial trees have died and need to be replaced. It was also thought to Purchase a Queen Jubilee tree at the same time. This was discussed and had been researched and it was thought to replace the three trees with silver birch and the Jubilee tree to be a Tulip tree to be placed in between the two lime trees at the bottom of the field. Various options were discussed as to keeping the new trees watered and this is likely to be part of the village warden job description. The cost for the trees and watering options was to be in the region of £1000.

This was proposed by Cllr Beeton seconded by Cllr Mole. All agreed.

7.2c) Therapy farm bridge quotes.

There had been two quotes obtained for this and they came in at £1800 and £1650.

This was discussed and the lower quote was agreed. Proposed Cllr Beeton seconded Cllr Mole. All agreed.

Cllr Mole updated the council on the Village Warden position.

There had been originally three applicants but one had withdrawn. The other two applicants will be invited to the next working group meeting to be interviewed and will be employed as Contractors not as employees.

The bike rack repainting is ongoing and should be completed soon. The new bike rack is still under discussion and the design is yet to be agreed by the group.

The replacement lights at the pavilion appear to have not been replaced yet and this was

thought to have been completed before Christmas. Cllr Smith will follow this up with the contractor tomorrow and get this completed as soon as possible. Action Cllr Smith.

7.3 Group 3 – Traffic and Planning, Cllr Neville

7.3a) Planning Applications – Observations conveyed under delegated authority since last meeting

213326 – 38 Parson's Field, Dedham, Colchester CO7 6BZ Single storey front and side extension and single storey rear extension. Additional opening to eastern side elevation replacing existing projection. A visit to the site indicates that off street parking is currently available in front of the existing garage.

Provided off-street parking remains an option for the residents we have no objection to this application

212975 – The Dedham Bookshop, High Street, Dedham Colchester CO7 6HA Change colour of external doors and shop fascia from light blue to Farrow and Ball – Railings, replacement of cover to original Victorian awning: existing dark green, change to black, strip black paint from original internal beams using lime powder blastin. No objection.

213411 – Charlton, Ardleigh Road, Dedham Colchester CO7 6EG. Replacement dwelling. No objection to replacement dwelling. We note the applicant's intention to remove an oak tree due to "its effect on the foundations to the dwelling and neighbouring buildings", although no evidence of this being an issue has been provided.

We are concerned that this tree could be removed unnecessarily and would recommend that a tree survey be requested by the planning officer as well as evidence that the tree is affecting, or is likely to affect, adjacent buildings

We have no objection to this application provided the tree is not removed without further evidence being provided as stated.

213430 - Copart UK Ltd, Gun Hill Garage, Ipswich Road, Dedham CO7 6HR. The erection of a new dismantling shed in accordance with the layout plan (D06) and landscape plan (D07) as approved under planning permission 118131. On the grounds that a dismantling shed has already been approved in principle in this location under application 118131 and this submission is to clarify that it is a new building with some minor amendments we have no objection to this application.

213287 - Copart UK Ltd, Gun Hill Garage, Ipswich Road, Dedham CO7 6HR Application for discharge of conditions. Noted.

213479 – Rose Cottage Long Road West Dedham Colchester CO7 6EL Proposed infill extension between annex and cottage. Cllr Haines was not present at this meeting. This was discussed and there were no objections.

213461 – 15 Parsons Fields Dedham Colchester CO7 6BZ. Proposed 2 storey side extension with front and rear single storey extension. No objections.

The gateway and village signs are still ongoing as these came to a stop during Christmas.

7.4 Group 4 – Community Liaison – Cllr Beeton

Cllr Beeton has resigned as the Chair to this group and it has been taken over by Cllr Williams.

7.5 Group 5 – Business Tourism and Media – Cllr Smith

A meeting will take place later this month.

Steve's Kayaks was discussed again and has been taken up with the Trading officer at CBC.

There have been two changes over the last few weeks in this position so it does make things more difficult to follow through regarding prosecutions. A follow up at CBC was discussed and will take place regarding this person and information will be brought back to the council next month. Cllr Smith to contact NEPP regarding the insertion of a bar across the car park and the licensing.

The Christmas Wreaths were taken round the village by Cllr Williams and Cllr Beeton.

These were received well, and these were put up in pride of place by the business' and this has helped make the first introductions of the parish council to the local businesses. Ways of

helping and supporting them in the future will be looked at by the council.

7.6 Group 6 – Special Projects Cllr Smith

7.6a) Royal Square – update

Royal Square – the architect has been instructed to produce the pedestrianisation plans that will be used in the public consultation process with the residents.

The architect has requested any old photos of the square and Cllr Neville will look for pictures. Cllr Beeton will contact the Church and look into their archives to see if they have any photos or pictures of this area in the past.

7.6b) Queens Jubilee update

Queens Jubilee – A working group meeting took place and the report was sent round.

A discussion took place on the event and how to get other villagers involved. Cllr Williams had spoken to Kim Spencer who usually organises the Dickensian event in the village and she and some other residents will be invited to the next meeting to move this project on and to plan the event.

A provisional date for the next meeting is scheduled for the 20th January 2022 this is to be confirmed.

8. Dangerous dogs in the village

There have been various instances in the village of a person with three dogs, that are not controlled, attacking other dogs in the area. This has caused various vets bills and dogs being injured enough to have stiches. When the owner is asked to control the dogs the owner become abusive, the dogs have also been worrying horses in the surrounding area.

This will be brought to the attention of the police.

9. Personnel committee update

Nothing to report.

10. Clerks correspondence and contract enquiry forms

The Clerk had received correspondence from someone who wanted to advertise a poster concerning medical assistant dogs.

There had been a Highway request as to where residents can report a problem and the Clerk had given them the Highways information at CBC.

The Clerk requested that now the first stages of obtaining the ability to pay suppliers by BACS was nearly complete, to continue with this so this could be completed and used in the future.

11. Training/Events

Reports on attended events

Cllr Smith attended a course on budget and precept.

Nominations for new events

None at the moment

12. Items for the next agenda

See above.

Any other items to be given to Clerk

13. Date and Time of the next meeting

Monday 7th February 2022 6:30pm Duchy Barn.

14. Chairman's closure of the meeting

Chairman closed the meeting at 9:50pm

Signed

Cllr Smith

Dated