



**Dedham Parish Council (PC)**  
[www.dedhamparishcouncil.co.uk](http://www.dedhamparishcouncil.co.uk)

**Draft Minutes of the meeting of Dedham Parish Council on  
Monday 7<sup>th</sup> March 2022 at 6:30pm**

Present: Cllr Smith, Cllr Neville, Cllr Beeton, Cllr Fletcher, Cllr Harrison, Cllr Mole, Cllr Williams  
Colchester Borough Council (CBC) Cllr Chapman  
Clerk Carol Harbach  
2 Members of the public

**1. Welcome by the Chairman**

Cllr Smith welcomed Councillors and members of the public to the meeting.

**2. Apologies for absence**

Apologies were received from Cllr Fletcher and Cllr Haines.

**3. Declaration of Interest.**

Councillors to declare any disclosable pecuniary interests relevant to this agenda.

Note; Interests may also be declared at any point in the meeting where they become apparent.

**4. Minutes Send**

Acceptance of minutes of the Meeting of 7<sup>th</sup> February 2022

These were agreed to be an accurate and true copy.

Proposed Cllr Neville and seconded Cllr Williams. All agreed.

**5. Matters arising from the last meeting 7<sup>th</sup> February 2022**

Cost regarding purchasing equipment for remote meeting will be looked at by Group 5. Ongoing.

Dangerous dogs' information in magazine has been completed. Discharged.

Gigaclear booked for a meeting with Councillors on Thursday.

Other items are on the agenda

**6. Have Your Say and visitors reports (CBC and County Councillors)**

Questions may not be answered at this meeting but may go on to the next agenda.

Maximum of 3 minutes per person/group to make representations to the Parish Council, to a total of 15 minute.

Cllr Chapman is joining councillors for the meeting on Thursday with Gigaclear.

CBC Finance budget information for next year budget was explained by Cllr Chapman and a copy of this will be sent to the Clerk for circulation to the councillors.

CBC planning is looking into a new design code for new housing in rural areas.

CBC do have more funding but this is not being made available to the rural areas and is being spent mainly in the town centre.

CBC are organising vans to pick up the litter on the A12 slip roads. Highways are being asked to cut down foliage after this has been completed to enable the rubbish to be collected easier.

Cllr Neville mentioned that the drains have been cleared on B1029 and if Essex and CBC could clear the vegetation that has been cut then this would enable the drains not to be blocked again.

A Resident of the square has a copy of drawing from 1738 of the Royal Square and this will be passed on to the council to look at. This will be passed on to the architect by the PC for his information. The resident asked about the Royal Square designs and Cllr Smith stated that the PC own this land and are looking at different designs for this area, not only as a car park as it currently is. An alternative being looked at is for a pedestrian design which may improve this area. Public consultation will take place before anything is finalised by the council and there will be more than one design to look at during the consultation stage.

The resident also enquired about The Drift path and it was thought by the council it may consider resurfacing this in the future when plans for the Royal Square have been agreed. All designs would be part of consultations with residents and councillors.

**7. To receive a summary report from each working group with recommendations for decisions where appropriate.**

**7.1 Group 1 – Finance, Standards and Procedures, Cllr Harrison**

Other sections of finance will be later on this agenda.

**7.1a) To approve expenditure circulated by Finance group on finance document appendix.**

DPCC – Duchy Barn hire	£100.00
Clerk Salary	441.40
Dedham Vale Tree Surgery – Inv 1780 – fallen tree in storm Pd Q £600.00	
G.G. Beecroft & Garden Care – called by Police for fallen tree	550.00
EH Electrical – replacement lights at cricket pavilion underpayment £2	2.00
Brooks & Wood Ltd – Final balance for The Drift works	1,747.20
Fox, Wiggle and Sass deposit for Jubilee Event	100.00
Joobleberry agent for Jubilee Event Deposit	1,440.00
Dedham Vale Tree Surgery – Inv 1791 Tree stump	720.00
Dedham Vale Tree Surgery – Inv 1797 Tree across footpath	300.00
Colchester Borough Council new litter bins Inv 20187385 via BACS	9,034.02
S. Mole reimbursement for cones for Village Warden	54.99
A. O’Reilly – reimbursement for clearance of debris from fallen tree	170.00
Colchester Borough Council – Emptying of dog bins around village Inv. 20187550 via BACS	1,636.68
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	£ 16.296.29

Dedham Vale Tree Surgery – Inv 1797 Tree across footpath at a cost of £300.00

This was raised by Cllr Beeton as she thought it was something that ECC should pay for and not the PC. Cllr Mole had informed Cllr Harrison and the Clerk regarding this tree as it was an emergency situation after the storm, and had instructed The Dedham Vale Tree Surgery to undertake the work as it was relatively low cost and would otherwise take time to agree with the responsible entity (landowner) along with the other trees that had fallen over in the village that were the responsibility of DPC. This was discussed by the council and the councillors apart from Cllr Beeton, thought that in the aftermath of the storm, including the comments received by the residents it was the correct thing to do in the circumstances

It is noted that Cllr Beeton did not agree with this payment. It was suggested by Cllr Smith that it might be worth trying to counter charge (the landowner) for these emergency costs.

These payments were circulated to councillors and were discussed. Proposed Cllr Smith seconded Cllr Neville. All agreed.

**7.1b) To agree to accept new Standing Orders**

These have been distributed to all of the councillors and will be agreed and reviewed at the next meeting.

**7.1c) To agree deposits for Jubilee events**

The deposits for this event have been agreed by the Finance and Standards committee.

**7.1d) To agree additional statement in Finance regulations regarding one-off events**

This statement had been looked at and agreed by the Finance and standard committee and circulated to all councillors for recommendation. The Finance Regulations will be updated and circulated to the councillors, as well as updated on the website. Proposed Cllr Harrison second Cllr Neville. All agreed.

**7.1e) To agree to split the budget for the Jubilee event over 2 financial years.**

Finance and standard have agreed to split the budget over two years budgets. This will allow deposits for the Jubilee Event to be paid in this year. Proposed Cllr Smith and seconded Cllr Harrison.

**7.2 Group 2 – Infrastructure and Asset Maintenance, Cllr Mole**

No meeting as date was it was scheduled for the day of the storm.

**7.2a) To agree and accept the quotes for playground repairs from Eastern Play Services for £2,520 excl VAT.**

Two companies were contacted and this quote was agreed to have been a good price and comparisons have been made. The Group recommend this company quote. Proposed Cllr Mole and seconded by Cllr Fletcher. All agreed. It was also noted that a post in The Drift had also been repaired.

**7.3 Group 3 – Traffic and Planning, Cllr Neville**

A1029 has been talked about and works that have been started by the village warden and making an impact and improved this area.

Cllr Neville joined a meeting with Ardleigh PC meeting regarding Ardleigh interchange and was good to discuss things as a group. They also agreed to look at signage particularly regarding repairs to road signage. Tendring District Councillor, Cllr Guglielmi was aware of traffic issues that the villages have with traffic. Cllr Barber has been active on our behalf and has walked with a resident on roads and has given £2k from his locality budget to DPC regarding Highway issues. Cllr Neville has completed the Highways forms and has had support from Cllr Barber. The "Speed watch" group have moved to Birchwood Road on 30mph side of the site. A Letter to be sent to the "Speed watch" group to thank them for their help. Speed watch along with Jubilee information is in the next newsletter.

**7.3a) Planning Applications – Observations conveyed under delegated authority since last meeting**

220204- The Nurseries Long Road West Dedham CO7 6ES. New front porch and 2 storey rear extensions to form larger kitchen, WC and boot room at ground floor with additional bedroom and family bathroom over. Waited for any comments or objections. None received. No objection by DPC

220202 Cavendish House, Coggeshall Road, Dedham CO7 6ET. Proposed extension to existing garage, front porch and detached car port. This was discussed. Any use of new area to be ancillary to existing residence. Wait for any comments or objections. None at 6/03/22. Propose no objection provided use of new area to be ancillary to existing residence. Some history from a councillor who knew about the site was explained to the council.

220342 -The Limes, Coles Oak Lane, Dedham Essex CO7 6DR. Construction of equestrian menage for exercising private horses. Provided such as parking and building over manholes are addressed by authorises DPC have no objection on principle to development.

Not on agenda - but noted 220377 – Gulls Cottage. Gulls Lane, Long Road East, Dedham Colchester CO7 6BY Application to discharge condition 10 (site levels) of planning permission 211225 No Comment.

Discussed 220271 - due to the deadline date of submission. 45 Dedham Meade, Dedham Colchester CO7 6EU. Proposed Single Storey Extension, Garage Conversion and Addition of Dormer.

Cllr Smith has checked the site and there is one objection from a neighbour. Provided things such as parking and building over manholes are addressed by the authorities DPC have no objection on principle to development No objection. All Agreed.

Knight Manor - discharge of conditions noted by Council.

Clerk to put future planning applications on a spreadsheet with links for viewing for councillors.

Action Clerk

Comments Proposed by Cllr Smith seconded Cllr Neville all agreed.

#### **7.4 Group 4 – Community Liaison – Cllr Williams**

Nothing to report.

Cllr Neville mentioned that some residents in the village had organised a football match along with the Sports Club for the residents and Asylum seekers staying at the Holiday Inn. The residents had paid for some food for players at the match afterwards and Cllr Neville would like to sent a £30 donation to them for this. The Clerk reminded the council that as this was public money it may be contentious to some residents. The council noted this but would still like to give a donation. This was agreed.

#### **7.5 Group 5 – Business Tourism and Media – Cllr Smith**

Dealt with under jubilee.

NEPP- the use of Mill car park by unlicensed traders is being followed up by NEPP. The address has been found and NEPP are writing to the company. There is a meeting due on the 16<sup>th</sup> March. The 3<sup>rd</sup> Quarter income from NEPP confirmation has been sent but is not in account yet.

#### **7.6 Group 6 – Special Projects Cllr Smith**

The group had a meeting earlier today and the event is progressing well. Deposits have been paid for the bands. Arrangements are well under way and three groups have been booked for the event. A Management plan is being produced for CBC for the licence needed for a one- off event. The Council are Planning to invite residents individually via the news magazine and it will be advertised and managed as a family event.

##### **7.6a) Royal Square – update**

Nothing more to be said the architect is coming up with another scheme when it is known and options will be taken to residents for consultations. Hopefully, PC will get something this month.

##### **7.6b) Queens Jubilee Celebrations**

See above Special Projects group

#### **7.7 Personnel committee update**

Not met this month.

#### **8. To end the use of green lanes by recreational motor vehicles in Dedham Vale AONB**

This was received via an email and is regarding consultation on the use of green lanes. The Email asked if the PC would like to support this. This was discussed by the council. Shirley Anglin has been contacted but has not been back to the PC yet regarding the green lanes and byways of any transport

(BOAT – footway, cycle. Motorcycle and bridleway) in Dedham. The Clerk was asked to contact them with support of green lanes proposal. Proposed Cllr Beeton and seconded Cllr Fletcher.

**9. Website**  
On going

**10. To agree meeting dates for the forthcoming year**  
Suggested dates for these have been circulated by the Clerk, these were discussed and agreed. The APM residents meeting will be held on 17<sup>th</sup> May at 6:30pm before the usual Council meeting at 7:30pm. A speaker had attended in the past to come along to speak on something particular this would be considered by the council.  
Proposed Cllr Beeton Seconded Cllr Fletcher. All agreed

**11. Clerks’ correspondence and contract enquiry forms**  
The Clerk had received correspondence from a resident regarding the fallen tree on a footpath which has since been removed. Along with a request for a sign to go up on to ask motorcyclists to be aware there may be horses on the footpath 47 which is a BOAT footpath. This will be looked at during the Highways updates.

**12. Training/Events**  
Reports on attended events  
Nominations for new events  
Nothing new for this item.

**13. Items for the next agenda**  
Any items are to be sent to the Clerk.

**14. Date and Time of the next meeting**  
April 4<sup>th</sup> 6:30pm

**15. Chairman’s closure of the meeting**  
Meeting closed at 8:05pm

Signed .....

Cllr Smith

Date .....

