



Dedham Parish Council
www.dedhamparishcouncil.co.uk

**Minutes of the meeting of Dedham Parish Council on
Monday 7th February 2022 at 6:30pm**

Present: Cllr Smith, Cllr Neville, Cllr Beeton, Cllr Fletcher, Cllr Harrison, Cllr Mole, Cllr Williams
Colchester Borough Council (CBC) Cllr Chapman
Clerk Carol Harbach
4 Members of the public

1. Welcome by the Chairman

Cllr Smith welcomed Councillors and members of the public to the meeting.

2. Apologies for absence

Apologies were received from Cllr Haines, Cllr James and Cllr Harrison.

3. Declaration of Interest.

Councillors to declare any disclosable pecuniary interests relevant to this agenda.

Note; Interests may also be declared at any point in the meeting where they become apparent.

4. Minutes

Acceptance of minutes of the Meeting of 10th January 2022

These were agreed to be an accurate and true copy.

Proposed Cllr Mole and seconded Cllr Fletcher. All agreed.

5. Matters arising from the last meeting 10th January 2022

Remote meetings – An answer was received back from EALC and circulated to Cllrs who then had another question which was raised, but has still not been replied to as yet- clerk to follow up ongoing. Clerk will contact the EALC again. The costs involved to make remote access at meetings will be investigated by Cllr Beeton and this will be for group 5 to look at.

Gateway and village signs – ongoing.

Precept forms have been returned to CBC and the summary budget and precept have been added to the website. Completed and discharged.

Dangerous dogs – these had been reported to the police by the clerk and the police are unable act unless individual people report the incidents to the police themselves via 101. Completed and discharged. A notice in regarding dangerous dogs will be placed in the Parish Magazine by Cllr Fletcher.

Update on legal requirements for sports club – a meeting has been arranged between the Sports Club and the DPC.

The community police were going to visit the building site in Boxhouse Lane. Completed and Discharged. The council links to direct residents to the correct department to contact will be put in the minutes as an appendix.

Ardleigh Interchange update – Cllr Neville noted that Tendring Council had received an application from Sureya again and this is now too late for DPC to put in a complaint.

Langham residents were informed but not Dedham. A letter of objection has been sent by Cllr Neville to Tendring Council make the opinion of Dedham Council known.

6. Have Your Say and visitors reports (CBC and County Councillors)

Questions may not be answered at this meeting but may go on to the next agenda. Maximum of 3 minutes per person/group to make representations to the Parish Council, to a total of 15 minute.

Residents from Boxhouse Lane reported that parking still a problem with the builders. Also, the road is blocked during deliveries. The residents were informed that the obstruction is a Police matter and mud is a Highways problem. The residents stated that there had been a road sweeper and cleaner but it was just as bad again. There was thought to be a problem with a dog kennel that was being built and the residents were directed to the CBC enforcement officer to report it. The Borough Council had issued a letter from the enforcement officer which they expected to be met. A link for the CBC reporting links will go on an appendix.

William Sunnet a possible replacement for Cllr Peter Chillingworth when he retires in May introduced himself to the council.

Mr Sunnet is going to be standing for a possible replacement for Cllr Chillingworth's area in the future and hopes to be elected.

Cllr Chapman has heard this week that the borough council has a £19 million grant from the government and this is going to mainly urban areas and may not come out into the rural areas.

Cllr Chapman is trying to get some youth workers into the rural areas.

Highways work on the B1029 needs to follow up with Cllr Barber as it seems the work on the road clearing has gone down to Lamb Corner, but the work has not been completed on the side with the path. Cllr Neville will write to Cllr Barber and ask the question.

7. To receive a summary report from each working group with recommendations for decisions where appropriate.

7.1 Group 1 – Finance, Standards and Procedures, Cllr Harrison

7.1a) To approve expenditure circulated by Finance group on finance document appendix.

DPCC – Duchy Barn hire	£80.00
Clerk Salary	441.40
Dedham Vale Tree Surgery – Hedge cutting	480.00
J. Smith – reimbursement for Jubilee stage hire	600.00
EH Electrical – replacement lights at cricket pavilion	484.46
DPCC – rental of field and toilets for 2021 and 2022	100.00
Dedham Primary School – Traffic competition for pupils	200.00
Original Landscape Design – new trees and Jubilee tree for field	784.80

	£ 3,170.66

These were circulated to councillors and were discussed. Proposed Cllr Neville seconded Cllr Mole. All agreed.

7.1b) To agree to accept new Standing Orders

As not all the councillors are present tonight it was agreed to defer items 7.1 b, c, d and e until the next meeting.

7.1c) To agree deposits for Jubilee events - deferred

7.1d) To agree additional statement in Finance regulations regarding one-off events- deferred

7.1e) To agree to split the budget for the Jubilee event over 2 financial years. - deferred

7.2 Group 2 – Infrastructure and Asset Maintenance, Cllr Mole

7.2a) To agree to accept Lime Tree visual tree assessment.

This has been given the go ahead and the council is waiting for its completion.

Regarding the new tree watering - there is a difficulty to get hold of water for the field.

There used to be a water tap at the back of the church yard. The PC will speak to the Church to see if it can pay to restore this so the new trees can be watered. There may be a need to buy some

equipment to transport the water to where it is needed.

7.2b) Waste bins update

The quote for the bins has come in £300 less than expected. This will now go ahead.

7.2c) To agree and accept the new contractors for the PRow cutting for next year

(This is a closed item to the public and will be discussed at the end of the public meeting)

7.2d) To agree and accept the new Village Warden

(This is a closed item to the public and will be discussed at the end of the public meeting)

The water fountain has been reported to CBC and needs to be repaired.

7.3 Group 3 – Traffic and Planning, Cllr Neville

7.3a) Planning Applications – Observations conveyed under delegated authority since last meeting

Anglian Water new pipeline from Bury St Edmunds to Colchester. Noted.

220025 – Lecture House, Colchester Road, Dedham Colchester CO7 6DS

New single storey outbuilding to provide incidental living accommodation following demolition of redundant stable building. No objection. No objection from AONB planning officer.

220057 - Land adj, Salmons Farm, Long Road East, Dedham Colchester CO7 6BW

Application for a Lawful Development Certificate for existing use of land for equestrian purposes and the erection of a barn and stables. Objections on site are 1. Loss of privacy for neighbour 2. Noise from children and parents on horses 3. Security 4. Smell of manure 5. dogs barking 6. Portacabins as stables over the years 7. Scruffy Caravans turning up at times 8. bbq's and camping occurring. After a discussed of the past history of the site it was agreed to have a No comment submission.

220159 - Rowan House, Ardleigh Road, Dedham Colchester CO7 6EE Application to discharge condition 4 of application 213139. One comment relating to footprint being increased and use of Similar tiles questioned. Already gone through planning so therefore No comment

212809 – Amendment to planning application - Thorne Roughets, Anchor Lane, Dedham Colchester CO7 6BX. Detached single garage, one and a half storey and single storey rear extensions, insertion of a new rear dormer window and remodelling of 19th Century extension, plus partial demolition. (REVISED DRAWINGS RECEIVED) Cllr Smith will clarify and the PC have commented on it many times and there are no residents with complaints tonight PC agreed there is no need to comment any further. No Comment.

220075 – 57 Dedham Meade, Dedham Colchester CO7 6EU. First Floor side extension above existing single storey extension. Visibly acceptable and materials similar material the same about 30% increase slight increase to footprint No objection.

220204- The Nurseries Long Road West Dedham CO7 6ES. New front porch and 2 storey rear extensions to form larger kitchen, WC and boot room at ground floor with additional bedroom and family bathroom over. This was discussed, Cllr Smith to review and circulate findings waiting for comments or suggestions on site.

220202Cavendish House, Coggeshall Road, Dedham CO7 6ET. Proposed extension to existing garage, front porch and detached car port. This was discussed. Any use of new area to be ancillary to existing residence. The PC will review this individually and send any comments to Cllr Smith to vote on at the next meeting.

21/02042/EIASCRC Tendring Council application for Ipswich Road/Wick Road Ardleigh Interchange. Discussed earlier. Cllr Smith to review after any comments added to site.

Local Highways Panel (LHP) Cllr Neville is still in contact with them and the panel are waiting for new funding. Cllr Smith to review after any comments added to site.

7.4 Group 4 – Community Liaison – Cllr Williams

Cllr Williams reported that the committee had not met this month but were involved in the group

working on the Jubilee event.

Sports club Cllr Smith is now liaising with them.

The Jubilee event is now in a different group, this group is still active but members are in other groups and are now more liaison.

Cllr Williams will be following up with the doctor's surgery and will update the council at the next meeting.

7.5 Group 5 – Business Tourism and Media – Cllr Smith

There are issues outstanding with the Jubilee event and car parks. There is still nothing back from CBC regarding the car park illegal trading in car park.

Cllr Chapman stated he would follow this up as well.

Cllr Beeton was keen for the PC to have more input into the Parish Magazine, she thought a general update if there was nothing specific would still be a good thing to complete. Some councillors mentioned that there have been things in the magazine.

7.6 Group 6 – Special Projects Cllr Smith

7.6a) Royal Square – update

The architect had requested some pictures of what the monument area looked like in the past. Some pictures had been found by Mr Clover at it appeared the road used to be road hogging, and was very similar to what is there today.

The alternative scheme of looking at a pedestrianised scheme will be seen as an alternative when this is taken to residents for discussion. The previous Chair had some information on the site when it was changed to car park approx. 4 years ago.

The Architect is now starting on the draft drawings. When they are complete there will be three sets of drawings to look at which can be compared.

7.6b) Queens Jubilee Celebrations

The working group have met and have another meeting next Monday. There was a question regarding the insurance for the event and the answer has come back from the company and has been circulated to the councillors. Cllr Mole is looking into the security and safety for the event. The stage is booked and discussions are taking place with an agent who will be trying to get groups together for the day. There will be discussion with CBC regarding the possible requirements for licencing. The council need to be careful on how the event is advertised. Discussions still need to take place regarding lighting requirements.

7.7 Personnel committee update

7.7a) To agree and discuss Clerk Contract

(This is a closed item to the public and will be discussed at the end of the public meeting)

8. Re: Green Homes Grant Local Authority Delivery - Energy Efficiency funding

The council agreed to make people aware of this and it is on the PC website.

9. Website

Cllr Smith and Mr Goldsborough have yet to meet and Mr Goldsborough has already updated the site and it is now easier to use. Mr Goldsborough was thanked for his time on this but there is still a bit of issue with emails. Some emails that have links on them go straight into the spam folder before being sent out to the correct folder. The previous emails that there were issues with should now get through as Mr Goldsborough has now altered this.

10. Clerks correspondence and contract enquiry forms

Andrew Lipski from Gigaclear has contacted the clerk to see if the PC are willing to meet him regarding the works that are planned in the village to install fibreoptic cables for broadband.

The PC agreed to contact Andrew Lipski and meet with him. Cllr Smith will contact him and arrange a meeting.

A copy of a letter from the residents has been received by the PC regarding the local authorities they have contacted regarding the problems with Newfoundland Lodge.

A resident who lives on the corner of Frog Meadow contacted the PC regarding a problem she has with a footbridge near her home.

There is also a problem at the moment of the footpaths being used as bridleways and cutting up the ground badly. These will be looked into.

11. Training/Events

Reports on attended events

Nominations for new events

Cllr Mole and Cllr Fletcher have both booked training with EALC.

The Clerk will check to see what happened to the training that was booked by the Chair and Vice chair last year as they did not receive notification of the events.

12. Items for the next agenda

Any items are to be given to the Clerk.

13. Date and Time of the next meeting

Monday 7th March 6:30pm in the Duchy Barn

14. Chairman's closure of the meeting

Meeting was closed to the public by the Chairman at 8:30pm

The closed items were then discussed by the council and outcomes agreed.

Signed

Cllr Smith

Date

Appendix of useful contacts and links for various issues

Mud on Road

Debris (e.g. mud) on the road should be addressed by CBC's street cleaning team. For ease of reference their contact details are:

Colchester Borough Council

PO Box 884
Town Hall
Colchester
CO1 1FR

Email address: No email address for general enquiries. See website for contact details for specific areas.

Telephone: 01206 282222

Website: www.colchester.gov.uk

However, if this is caused by traffic due to a restriction on parking where there is a tree protection zone then the Planning Team at Colchester Borough Council may need to be consulted.

Note: The Development Management team at Essex Highways may know about this building work and they might know if a condition of the work going ahead was for vehicles to be cleaned before entering the road. You can contact this team directly at Development.Management@essexhighways.org.

Parking on verge

If vehicles are parking on the verge and are damaging the verge this would be something that should be reported here: <https://www.essexhighways.org/tell-us/problem-check>

Similarly, damage to the road surface (as mentioned has happened by the digger scraping the road) can also be reported via the link above. Then an inspector can investigate.

Vehicles blocking the Road

We are unable to comment on parking matters but can advise that parking enforcement is carried out by the Parking Partnerships in Essex.

Any concerns about parking enforcement, as well as requests for new parking measures, should be addressed to the North Essex Parking Partnership (NEPP).

Parking Partnership are only able to enforce if parking restrictions are in place or people are obstructing a vehicle crossing.

They can be contacted at the following details:

North Essex Parking Partnership
PO Box 5575
Town Hall
Colchester
Essex
CO1 1XQ

Telephone enquiries: 01206 282316

Email address: parking@colchester.gov.uk

Website: www.parkingpartnership.org

If there are no parking restrictions in place then depending on the situation or severity, the enforcement may fall within the remit of Essex Police:

New non-emergency number for Essex Police (all stations) - 0300 333 4444 (alternatively dial 101).

New text messaging service - 07624 800101.

Non-urgent reports can be made through the Essex Police website: <https://www.essex.police.uk/do-it-online/>