

Dedham Parish Council
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Minutes of the Meeting of the Parish Council on
Monday 7th October 2019

Clerk to the Council: Emma Cansdale 2 Goose Green Cottages Colchester Road Wix, Manningtree CO11 2PD
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122.19. Apologies for absence.
None

123.19. Declaration of Interest. Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared.
Nicola Baker, Kevin Taylor- Monks Lane Item 138.19 (dispensation previously granted.)
Christine Frost- Dedham PCC member. Item 140.19

124.19. Minutes

The minutes of meeting 02.09.2019 were accepted as a correct record and duly signed by the chair.

125.19. Update on items from last meeting, not reported separately and other updates and reports.

- **Environment, Safety & Infrastructure group update.** Cllr Follows gave a brief report on the meeting held in September. Items are covered later on the agenda. Following a question form Cllr Herbert, it was confirmed that land owners are responsible for the maintenance of their hedges.
- **Business, Communication and Media group update.** Cllr Frost gave a report on the meeting held on 3rd October. Items included the post office, and the business breakfast- the topic being tourism. Many items covered later on the agenda
- **To note the change in layout at Manningtree Refuse and Recycling Centre.** The revised layout has now been completed, and access to the site is much easier and safer.
- **Flood Planning- Environment Agency event.** 24th October, Sports Pavilion 2-7. Presenting the results of the surveys on potential flood risk properties.
- **Parking at the Sports Pavilion.** Cllr Baker reported that this was discussed at the Sports Club meeting. Removal of bollards discussed (on the agenda), along with the acquisition of some cones for match days.

126.19. Have Your Say.

Report from Cllr Nigel Chapman. Ward Councillor.

Report from Cllr Anne Brown. Essex County Councillor.

Cllr Brown attended a meeting regarding the A12. In line for funding for 2 new routes. An extension of the A12, around Marks Tey.

Cllr Chapman and Cllr Brown attended the Dedham Vale Stour Valley AONB Project meeting. Cllr Brown was made chairman. There is a serious concern regarding the increase in visitors to the Dedham and Flatford area. Cllr Chapman will be pulling together stakeholders to plan how to deal with the issue.

Cllr Brown and the clerk will be meeting LHO, to discuss LHP issues.

Cllr Chapman reinforced Cllr Brown's comments on the Dedham Vale issues. They will start with the National Trust, as they are key stakeholders in terms of their land management.

Cllr Brown as a resident reported that she is concerned about the bollards into The Drift being removed, as cars will use the field and also concerned about the right of way through the area outside the Pavilion.

It was reported that the football team always ask the away team to park considerately and preferably car share. DPC will continue to pursue this issue with the sports club.

Trees across the field - one need replacing. In hand.

127.19. Accounts.

- a) To receive accounts and agree payments.

Proposed: Cllr Baker

Agreed by all

128.19. Planning Advisory Group. Cllr Kevin Taylor.

- a) To receive and agree recommendations on the following planning applications

192452. Timberlea, Coles Oak Lane, Dedham CO7 6DN. Proposed single storey alterations and extensions
Recommendation: No objection.

192433. The Old Post House, School Lane, Dedham Colchester CO7 6HF. Listed Building: Exterior colour change interior changes detailed in report.
Recommendation: No objection

192352. 32 Dedham Meade, Dedham Colchester CO7 6EU. Erection of two storey rear and side extensions
Recommendation: No objection

192084. Jupes Hill House, Long Road East, Dedham Colchester CO7 6BH. Internal alteration comprising of removal of ground floor WC, creation of new staircase with WC under in its place.
Recommendation: No objection

191129. Saddlers Cottage, The Heath, Dedham Colchester CO7 6BT. Demolition of two storey side extension, single garage and outbuildings and erection of two story side and rear extension, single storey rear extensions and single garage. REVISED DESIGN: North elevation reduction & secondary gable for West elevation
Recommendation: No objection.

Certificate of lawfulness application for the possible lighting across the Drift. This is to see if there is grounds for lawfulness should this go ahead.

Proposed: Cllr Taylor

Agreed by all

- b) Local Plan update

Cllr Taylor reported that the consultation submission has been lodged.

129.19. Water fountain

It was resolved to purchase a water refill station, to be positioned on the playing field near the toilet block, at a cost of **£1995.00 ex vat** Option 1 GW-951

To seek S107 funding for this, if possible.

Proposed: Cllr Follows

Seconded: Cllr Meakin

Agreed by all

130.19. Recycling bins

Following a discussion, DPC considered the addition of combination rubbish and recycling bins by the river. This would be subject to approval from CBC.

Cllr Chapman reported that there is potentially not much space to put anything else there but will however pursue this on DPC's behalf.

DPC did consider the option of removing the bins to stop people from dumping rubbish at all. However, other areas that have tried this are not convinced it works.

131.19 Flower tubs

It was resolved to re-plant the flower tubs for the winter at a cost of £350.00

Proposed: Cllr Beeton

Seconded: Cllr Baker
Agreed by all

132.10. Removal of Bollards

To resolve to remove the 4 bollards on the Drift at the Duchy Barn and Sports Pavilion and reduce hedging for emergency access. To seek quotes.

Cllr Baker reported that the Duchy Barn bollards were only installed due to the Co-op using the Duchy Barn during their refit.

Following a discussion covering the issues it was resolved to remove the bollards from the Duchy Barn end and to explore the options on replacing the bollards at the pavilion end with a barrier similar to the one on Royal square.

Proposed: Cllr Follows
Seconded: Cllr Baker
Agreed by all

133.19 Bus shelter cleaning

To seek quotes to clear the vegetation away from the bus shelters and to clean the interior.

Proposed: Cllr Beeton
Seconded: Cllr Taylor
Agreed by all

134.19. Tea and Tablets

Following the success of this event it was resolved to host 2 more similar events, one at the end of November and one after Christmas. To set a budget of £50 per event. Next event scheduled for Thursday 28th November 1-3pm

Proposed: Cllr Meakin
Seconded: Cllr Herbert
Agreed by all

135.19. VE Day Celebrations

- a) Cllr Frost gave a report on the proposed village event.
- b) To resolve to support the event in general and to provide financial support as follows:

1. Proposal to support the costs of the Friday 'sit down' party tea, including the cost of food for the helpers and choir at £1200, Assembly Rooms at £170
2. Proposal to consider supporting the costs of a gift to the 100 over 75s.
3. Proposal to confirm the cost of funding 'The Trio' at £695 and agree to fund the costs of already planned additional items at £600.
4. Proposal to fund a contingency budget of £300 to cover such things as a second booking of the Assembly Room should the planning group decide it is the best wet weather venue for the Saturday events.

Following a discussion, it was resolved as follows:

- 1- Agreed.
- 2- Agreed, subject to acceptability under the GPC. Clerk to confirm.
- 3- Agreed.
- 4- Agreed

Proposed: Cllr Frost
Seconded: Cllr Baker
Agreed by all

136.19 Website

To receive a report from Cllr Taylor on the proposed changes to our current website provider, EssexInfo (via ECC) Cllr Taylor reported that nothing specifically has changed since last month. Still waiting responses from ECC and EALC. Actions going forward:

- Cllr Beeton to speak to John Gilli-Ross, CALC.

- Cllr Brown as vice-president will take this forward at the next EALC area.
- Clerk to add potential risk to the risk register; non-compliance with the Transparency Act.
- Cllr Taylor and John Goldsbrough to explore options going forward.

137.19. Lighting

a) Cllr Beeton gave the report from the Lighting Working group, explaining the current position relating to quotes (none yet received), and the advice we have received from professional lighting engineers and electricians, advising that DPC undertake a lighting plan- to be carried out by a lighting engineer. The planning application is ongoing (target date end of November)

b).To seek quotes for a professional Lighting Plan.

Following the advice received it was proposed that DPC take professional advice from a lighting engineer, and draw up a lighting plan

It was proposed and agreed that Cllr Smith and the clerk prepare an appropriate specification.

Proposed: Cllr Beeton
Seconded: Cllr Herbert
Agreed by all

138.19. Monks Lane

Cllr Taylor gave a report on planned works for Monks Lane and it was agreed to send the recommendations to ECC via County Councillor Anne Brown. **** app 2**

To also note, that the preference would be to change the classification to a restricted byway. However, DPC have been unsuccessful in achieving this.

Proposed: Cllr Taylor
Agreed by all

139.19. Assembly Rooms Management Committee

To receive a request for a parish council representative for the Management Committee (yet to be established) to work under the authority of the PCC to manage the day to day affairs of the Rooms, similar to the Duchy Barn Committee. This committee would meet 2-3 meetings a year.

Following a discussion, it was agreed to provide a representative once it has been established and request the terms of reference of the committee and approximate commencement date.

Agreed by all

140.19. Correspondence. Clerk

- To note receipt of a further letter from Mr Clover relating to the lighting project. A formal response will be sent after this meeting.
- Footpath bridge on Coles Oak Lane is in poor condition- reported to ECC
- Grant request from the Vicar to support the Remembrance Service at £120.00.
 Following discussion, it was noted that we were pleased to support this event last year, as a special one-off initiative, but given the extensive support by DPC to the further VE day celebrations agreed above, we will have to regretfully decline.

141.19. Matters of continuing reference:

- **BT Manhole leakage.**
- **Highways Devolution.**
- **Size and weight restrictions on Mill Lane.** Clerk to investigate.

Date and Time of the next meeting. Parish Council Meeting, Monday 4th November 2019, 7.30pm Duchy Barn

Forthcoming events

Flood Plan Survey results and drop in.

** reports available on the website or from the clerk