



Agenda

Members of the Council are hereby summoned to attend a meeting of the Parish Council on Monday 4 October 2021 in the Duchy Barn at 1830 for the purpose of transacting the following business.

The public and members of the press are invited to attend.

1. Welcome by the Chairman

2. Apologies for absence

3. Declaration of interests

Councillors to declare any disclosable pecuniary interests relevant to this agenda.

Note; interests may also be declared at any point in the meeting where they become apparent

4. Minutes

To confirm the minutes of the meeting of 9 August 2021.

5. Have your say

Maximum of 3 minutes per person or group to make representation to the Parish Council, to a total of 15 minutes

Report from Councillor Nigel Chapman, Ward Councillor, Colchester BC

Report from Councillor Lewis Barber, Essex County Councillor

6. To receive a summary report from each working group with recommendations for decisions where appropriate

6.1 Group 1 - Finance, Standards and Procedures, Paul Harrison

6.2 Group 2 - Infrastructure and Asset Maintenance, Steve Mole

a. To resolve to seek costings for a second bike rack in the village and repainting of the existing one.

b. To resolve to seek suggestions from residents on what the disused phone box could be used for if renovated.

- c. To resolve the creation of a part time village caretaker role.

6.3 Group 3 - Traffic and Planning, Gill Neville/ Jonathan Smith

- a. To resolve to spend £900 on four additional ATCs, to be located on Grove Hill, Long Road West, Bargate Lane and Castle Hill.
- b. To agree the parameters for a children's poster competition to highlight speed awareness and to resolve to commit funding to the project.
- c. The following Planning Applications have been considered and recommendations are put forward to full council for approval:
 - 212191 Newfoundland Lodge Boxhouse Lane - proposed Stables and ménage
 - 212169 5 Kiln Cottages - Construction of front extension and addition of dormer windows
 - 212194 12 Crown Street - proposed new front porch
 - 211903 The Vicarage, High Street - discharge of conditions
 - 212277 Stour Lodge, Long Road East - replace septic tank etc
 - 212320 Woodside, Gun Hill- erection of single storey extension and glazed link
 - 212387 49 Dedham Meade - replacement roof structure to form new first floor , single storey rear and side extensions and alterations
 - 212335 Newfoundland Lodge, Boxhouse Lane - erection of home office and domestic store and temporary stationing of static caravan during course of works
 - 212332 Tennis Pavilion - Tree work
 - 212344 Hall Cottage, High Street - Tree work
 - 212496/212497 Hill House, Birchwood Road - conversion of former stable block to form ancillary residential accommodation
 - 212425 Gothic Cottage, Grove Hill - parking space and new access

6.4 Group 4 - Community Liaison, Sheila Beeton

6.5 Group 5 - Business Tourism and Media, Jonathan Smith

- To receive a verbal report on Group meeting on 26/08/21
- To receive a verbal report on the NEPP meeting on 8/09/21
- To receive a verbal report on the Drift Project
- To receive a verbal report on the Royal Square Project

7. Personnel Committee

- a. To agree the appointment of Councillors to the Personnel Committee
- b. To note the resignation of the Clerk
- c. To resolve to appoint a temporary clerk (see also item 11.2).

8. Licensing

To receive a presentation from Clacton Kayaks for the potential licensing of boating services from Mill Pond car park.

9. Expenditure

To approve the expenditure detailed below:

- Easyspace internet support services = £285.84
- BHIB Insurance brokers annual premium = £1346.73
- Reimbursing Dedham Old Boys Football Club for grass cutting during Drift Works omitted by DPC contractor = £180

- Reimbursing Dedham Old Boys Football Club for pitch hire at Philip Morant School in July due to lack of grass cutting = £150
- CBC for election services - £998

10. Annual Return

To consider any outstanding items from the 2020/21 Annual Return.

11. Exclusion of press and public

To resolve to exclude the press and public from the remainder of the meeting under the Public Bodies (Admission to Meetings) Act 1960 as the following agenda items contain items of a commercially sensitive nature and personnel matters.

11.1 To consider options and quotes for Footpaths Maintenance Contract and to resolve to appoint a contractor.

11.2 To resolve to confirm the appointment of a Temporary Clerk and to note the conditions of this appointment.

Date and Time of the next meeting.

Signed:

Jonathan Smith, Chairman